

WEDDING SERVICE CHECK LIST

Minister taking service

Denomination.....

Names: _____ **Wedding date:** _____ **Time:** _____

To assist us in preparing for your wedding, please complete and return this form as soon as possible. The information is necessary for St Annes staff who oversee the church on your wedding day.

Approximate No. of guests at church: _____

BRIDAL PARTY – please supply names

Best Man & others: _____

Chief Bridesmaid & others: _____

Flower girl/Page Boy (Names & ages): _____

Witnesses: (Normally your Best Man and Chief Bridesmaid)

(1) _____ (2) _____

USHERS: You must have **at least 2** welcoming ushers to give out your service sheets.

MUSIC – **Please indicate clearly the titles and how they are being played** If you are having your own musicians please give details.

St. Anne's Organist Yes/No **Other musicians** eg *String Quartet* _____

Extra Musos

For Processional (In)

Title for Bridesmaids (if different from Bride) _____

Title for Bride _____

Played by Organ/Piano/CD/other musicians _____

Recessional (Out) Title _____

Played by Organ/Piano/CD/other musicians _____

NOTES

During signing of register: Music to play for 5-8 minutes ORGANIST/CD

BELLS/CARILLON: I would like the bells to ring on **arrival** yes no **departure** yes no

SILK FLOWERS – 1. Cream roses 2. Green/White Lilly display

Are you bringing additional flowers? Yes No **If yes**, number of stands required _____

Are you bringing pew flowers (being added to pew ribbons) Yes No

PEW DECORATIONS – (There are 32 pews - the number of ribbons available vary)

1. White Lillies organza 4. White rose satin 7. Other (your own)

2. Cream Net 5. White stripe net

3. White floppy satin 6. White net

VIDEO/PHOTOGRAPHY

Video - Professional/Friend Photographer - Professional/Friends

On arrival of bride do you want anyone outside church other than photographer? **Yes/No**

Please note that the church hire is for 1.5hours. This includes 30 minutes before the ceremony as guests arrive and one hour for the service and for your guests to leave.

No candles allowed. Smoke detectors in the church are very sensitive. NO FOOD ALLOWED IN THE CHURCH. Petals or bubbles are not permitted in the church but may be used outside.